MINUTES OF THE REGULAR MEETING OF THE NORDONIA HILLS BOARD OF EDUCATION HELD ON DECEMBER 19, 2011

A Regular Meeting of the Nordonia Hills Board of Education was held on December 19, 2011 at 5:30 p.m. in the Northfield Elementary Gymnasium, 9374 Olde Eight Road, Northfield, Ohio. The Board President, Mr. Douglas Masteller, called the meeting to order with the following members present:

Douglas Masteller, President
Gregory Harris, Vice President
Daniel Gallagher, Member
Betty Klingenberg, Member
Kim Sethna, Member

Also present: Dr. Joe Clark, Superintendent
Kevin Staller, Treasurer
Irene Beville, Curriculum Director
Tom Hartman, Business Director

PLEDGE OF ALLEGIANCE

MINUTES
11-12-19-346

It was moved by Mr. Gallagher and seconded by Mrs. Sethna to approve the following minutes:

Special Meeting: 11/28/2011
Regular Meeting: 11/28/2011

Yeas: Mr. Masteller, Mr. Harris, Mr. Gallagher, Mrs. Klingenberg, Mrs. Sethna
The President declared the motion passed.

APPOINTMENT OF PRESIDENT PRO-TEMP 2012
11-12-19-347

It was moved by Mrs. Sethna and seconded by Mr. Harris to approve the appointment of Betty Klingenberg as President Pro-temp 2012 for the January organizational meeting.

Yeas: Mr. Masteller, Mr. Harris, Mr. Gallagher, Mrs. Klingenberg, Mrs. Sethna
The President declared the motion passed.

DONATIONS
11-12-19-348

It was moved by Mrs. Klingenberg and seconded by Mr. Harris to approve the following donations:

- Mr. and Mrs. Jeffrey Sanda: monetary donation of $500 to Ledgeview
- Specialty Lubricants Corporation: monetary donation of $4,500 to be used to offset the cost of the automated timing system for the Nordonia track team

Yeas: Mr. Masteller, Mr. Harris, Mr. Gallagher, Mrs. Klingenberg, Mrs. Sethna
The President declared the motion passed.

COMMUNICATION

Irene Beville announced the district received a $2,500 donation which would be used for iPads to facilitate data collection using McRel software and walk through inspections.

Dr. Joe Clark announced that the Race to the Top transformation team met last week to review grant activities for the year.

No Board action taken.

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OPEN FORUM

Sue Wolfe addressed the Board and questioned the sports participation fee policy. She would like to see a uniform percentage charged per actual cost of each sport. Her second concern and questions were about math enrichment, the gains program and accelerated instruction for students.

Cherrie Jacofsky wanted to praise and thank outgoing Board members Kim Sethna and Greg Harris for their dedicated hours of service and integrity to the children of the district.

Doug Masteller presented plaques to Greg and Kim acknowledging their service as Board members and thanking them for their contribution to the district. Their terms expire December 31, 2011.

No Board action taken.

PRESIDENT'S REPORT

- Finance Committee: No report.
- OSBA Legislative Liaison: No report.
- OSBA Student Achievement Liaison: No report.
- Curriculum Liaison: Kim Sethna reported the next meeting will be May 10th.
- Facilities Liaison: No report.
- Policies and Procedures: No report.
- Public Relations Liaison: No report.
- Cuyahoga Valley Career Center: Betty Klingenberg said there will be 5 new Board members.
- Athletic Advisory Committee: No report.
- Tax Incentive Review Board: No report.
- Technology and Information Systems: No report.

Daniel Gallagher praised Irene Beville for her curriculum development and Patti Koslo for her work and dedication. He also discussed how communication needs to improve to students, parents and employees.

No Board action taken.

SUPERINTENDENT'S REPORT

PERSONNEL ITEMS
11-12-19-349

It was moved by Mr. Harris and seconded by Mrs. Sethna to approve the following personnel items:

ADMINISTRATIVE:

RESIGNATION

Kevin Staller, Treasurer, effective 7/31/2012

CERTIFIED:

RETIREMENT

Patricia Ritchie, HS Family and Consumer Science, for the purpose of retirement, effective 1/23/2012

REINSTATEMENT

Linda Luce, from Reduction in Force to HS Family and Consumer Science, for the remainder of the 2011-2012 school year, effective 1/23/2012

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PROFESSIONAL DEVELOPMENT

The following people will be paid for no more than 8 hours each at curriculum rate for professional development on Interventions and data warehouse. Grant funds (IDEA-B) will be used for payment.

Lynn Ciccantelli	Jennifer Wilhelm	Kirk Galbreath	Fern Daly
Keith Mesmer	Leslie Witt		

INDEPENDENT STUDY

The Superintendent recommends Molly Sawyer be paid for 24 hours of independent study with a student over summer 2011, at the curriculum rate.

TITLE I BEFORE AND AFTER SCHOOL MATH PROGRAM

The Superintendent recommends that the following employee be reimburse at the employee's hourly rate for their work on the Title I math program before and after school at Lee Eaton, Ledgeview, and Rushwood using Title I funds:

Linda Chaloupka

PROGRESS BOOK STAFF DEVELOPMENT

The Superintendent recommends that Jason Witschey be reimbursed for his work on grades 1-4 progress book staff development, not to exceed 12 hours paid at the curriculum rate.

SUBSTITUTE

Nancy Fluke
Lara Mentzer

CLASSIFIED:

RETIREMENT

Robert M. Hawkins, Maintenance, for the purpose of retirement, effective 1/1/2012

CHANGE OF ASSIGNMENT

Colleen Carter, LV One-on-One Interventionist, increase from 4.0 hours per day, to 5.0 hours per day, Classification III, Pay Grade III, Step 0, effective 12/6/2011

Nancy Jaggers (R) from Reduction in Force to MS Evening/Night Foreman, Classification V, Pay Grade III, Step 2, effective 12/12/2011

Mary Jane Martoncik, (R) from HS Evening/Night Foreman, Classification V, Pay Grade III to HS Custodian, Classification V, Pay Grade I, Step 6, effective 11/28/2011

SUBSTITUTE

Michael Kelley, Jr.	Substitute Custodian
Virginia Morrell	Substitute Custodian
Robert Roth	Substitute Custodian, Substitute Maintenance

TREASURER'S REPORT

FINANCIAL STATEMENTS
11-12-19-350

It was moved by Mrs. Klingenberg and seconded by Mr. Harris to approve the Financial Statements as follows for the month ending November 30, 2011:

A. Financial Report by Fund – FYTD & MTD (Page 7-8)
B. Comparative Financial Report (Page 9)

Yeas: Mr. Masteller, Mr. Harris, Mr. Gallagher, Mrs. Klingenberg, Mrs. Sethna
The President declared the motion passed.

RECOMMENDATION TO APPROVE TRANSFERS
11-12-19-351

It was moved by Mrs. Sethna and seconded by Mr. Harris to approve the schedule of transfers as follows for the period ending November 30, 2011.

Transfers:

From:	GAR Grant 2010	(019)	$162.00
To:	GAR Grant 2011	(019)	$162.00
Description:	Transfer Fund Balance		
From:	General Fund	(001)	$3,700.00
To:	HS Athletics	(300)	$3,700.00
Description:	Winter 2011 HS Sports Participation		
From:	Ocasek Scholarship	(019)	$4,095.27
To:	Other Local Grants	(019)	$4,095.27
Description:	Transfer account balance and close		
From:	Ocasek Scholarship	(019)	$456.63
To:	NF Jennings Grant	(019)	$456.63
Description:	Transfer account balance and close		
From:	Local Scholarship	(019)	$2,545.47
To:	NF Jennings Grant	(019)	$2,545.47
Description:	Transfer account balance and close		
From:	Building	(004)	$1,810,814.32
To:	Athletic Facility	(004)	$1,810,814.32
Description:	Transfer account balance		
From:	HS Book Store	(019)	$138,825.00
To:	Book Store	(019)	$138,825.00
Description:	Transfer account balance		
From:	LE PTA Mini Grant	(019)	$840.38
To:	Other Local Grants	(019)	$840.38
Description:	Transfer account balance and close		
From:	LE Jennings Grant	(019)	$280.07
To:	Other Local Grants	(019)	$280.07
Description:	Transfer account balance and close		

From:	Smart Grant	(019)	$4,710.37
To:	Other Local Grants	(019)	$4,710.37
Description:	Transfer account balance and close		

From:	RW Jennings Grant	(019)	$922.57
To:	Other Local Grants	(019)	$922.57
Description:	Transfer account balance and close		

From:	Region Techn. Grant	(019)	$3,210.75
To:	Other Local Grants	(019)	$3,210.75
Description:	Transfer account balance and close		

From:	CVCC Career Center	(019)	$448.28
To:	Other Local Grants	(019)	$448.28
Description:	Transfer account balance and close		

From:	NF Initiatives Grant	(019)	$6.58
To:	Other Local Grants	(019)	$6.58
Description:	Transfer account balance and close		

From:	NF Initiatives Grant	(019)	$24.77
To:	Other Local Grants	(019)	$24.77
Description:	Transfer account balance and close		

From:	LV Initiatives Grant	(019)	$22.87
To:	Other Local Grants	(019)	$22.87
Description:	Transfer account balance and close		

From:	HS Initiatives Grant	(019)	$160.82
To:	Other Local Grants	(019)	$160.82
Description:	Transfer account balance and close		

From:	Mary Ann Blue Memorial	(019)	$455.43
To:	Other Local Grants	(019)	$455.43
Description:	Transfer account balance and close		

From:	HS Techn. Workshop	(019)	$130.00
To:	Other Local Grants	(019)	$130.00
Description:	Transfer account balance and close		

From:	Jennings Techn. Grant	(019)	$9.51
To:	Other Local Grants	(019)	$9.51
Description:	Transfer account balance and close		

From:	Meutzel Memorial	(019)	$445.00
To:	Other Local Grants	(019)	$445.00
Description:	Transfer account balance and close		

From:	Meeker Memorial	(019)	$260.00
To:	Other Local Grants	(019)	$260.00
Description:	Transfer account balance and close		

From:	Muncie Memorial	(019)	$816.50
To:	Other Local Grants	(019)	$816.50
Description:	Transfer account balance and close		

From:	Ocasek Scholarship	(019)	$10,158.00
To:	Other Local Grants	(019)	$10,158.00
Description:	Transfer account balance and close		

Yeas: Mr. Masteller, Mr. Harris, Mr. Gallagher, Mrs. Klingenberg, Mrs. Sethna
The President declared the motion passed.

ALTERNATIVE TAX BUDGET (HB 129)

On May 7, 2002, the Summit County Budget Commission waived the requirement for taxing authorities of taxing units to adopt a tax budget under ORC Section 5705.281, but shall require the filing of an alternative Tax Budget. For school districts, the fiscal officer must file one copy with the County Fiscal Officer on or before January 20th. (Page 10-21)

No Board action taken.

ADJOURNMENT
11-12-19-352

It was moved by Mr. Harris and seconded by Mrs. Sethna to adjourn the meeting at 6:10 p.m.

Yeas: Mr. Masteller, Mr. Harris, Mr. Gallagher, Mrs. Klingenberg, Mrs. Sethna
The President declared the motion passed.

President

Treasurer

Treasurer's Note: The meeting was audiotaped and videotaped.